



ADR
CHAMBERS

Integrity Commissioner Office
for Township of Machar

MICHAEL MAYNARD
Integrity Commissioner
Township of Machar
E-mail: integrity@adr.ca

March 28, 2024

Sent by e-mail to:

Ms. Taylor Boden
Administrative Assistant
73 Municipal Road North
South River, Ontario P0A 1X0
infomachar@vianet.ca

Re: File No.: IC-30439-0324: Township of Machar - Integrity Commissioner Annual Report for the operating period of December 19, 2022 to December 18, 2023

Dear Ms. Boden:

Thank you for the opportunity to act as the Integrity Commissioner (or “IC”) for the Township of Machar (the “Township”) over the past year. In accordance with the terms of the agreement with the Township, and pursuant to section 223.6(1) of the *Municipal Act, 2001*, we are providing our annual report for the operating period of December 19, 2022 to December 18, 2023.

As you know, the IC’s role is to help Members of Council (“Members”) ensure that they are performing their functions in accordance with the Township’s Code of Conduct (the “Code”), and the *Municipal Conflict of Interest Act* (“MCIA”). The Integrity Commissioner is available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with the Code and the MCIA.

The Integrity Commissioner is also responsible for receiving, assessing, and investigating appropriate complaints respecting alleged breaches of the Code or the MCIA

Requests for Advice

During this operating period, there were no requests for advice.

Complaints

During this operating period, no Code of Conduct or MCIA complaints were received.

Billing

A summary of billing for this operating period is included in this report as Appendix 1.

Final Comments

We look forward to assisting the Township and its Members of Council in contending with the issues that may arise in connection with the administration of its Code of Conduct in the coming year.

Yours truly,

A handwritten signature in dark ink, appearing to read 'Michael Maynard', with a long horizontal flourish extending to the right.

Michael Maynard,
Office of the Integrity Commissioner for the Township of Machar

APPENDIX 1
Summary of Billing

Billing for this operating period has totaled **\$339.00**, as detailed below.

Invoice Number	Date	Fees	HST	Total
8571	03/09/2023	\$300.00	\$39.00	\$339.00
TOTAL		\$300.00	\$39.00	\$339.00