



**ADR**  
CHAMBERS

**Integrity Commissioner Office**  
**for Township of Machar**

**MICHAEL MAYNARD**  
**Integrity Commissioner**  
Township of Machar  
E-mail: [integrity@adr.ca](mailto:integrity@adr.ca)

March 31, 2025

**Sent by e-mail to:**

**Ms. Taylor Boden**  
**Administrative Assistant**  
[infomachar@vianet.ca](mailto:infomachar@vianet.ca)

**Re: IC-35484-0325: Township of Machar - Integrity Commissioner Annual Report for the operating period of December 19, 2023 to December 18, 2024**

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Dear Ms. Boden:

Thank you for the opportunity to act as the Integrity Commissioner (or “IC”) for the Township of Machar (the “Township”) over the past year. In accordance with the terms of the agreement with the Township, and pursuant to section 223.6(1) of the *Municipal Act, 2001*, we are providing our annual report for the operating period of December 19, 2023 to December 18, 2024.

As you know, the IC’s role is to help Members of Council (“Members”) ensure that they are performing their functions in accordance with the Township’s Code of Conduct (the “Code”), and the *Municipal Conflict of Interest Act* (“MCIA”). The Integrity Commissioner is available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with the Code and the MCIA.

The Integrity Commissioner is also responsible for receiving, assessing, and investigating appropriate complaints respecting alleged breaches of the Code or the MCIA

### **Requests for Advice**

During this operating period, there were no requests for advice.

### **Complaints**

During this operating period, no Code of Conduct or MCIA complaints were received.

### **Billing**

In accordance with our contract with the Township, the billings for the operating period, commencing December 19, 2023 and ending December 18, 2024, totaled \$339.00

### **Final Comments**

We look forward to assisting the Township and its Members of Council in contending with the issues that may arise in connection with the administration of its Code of Conduct in the coming year.

Yours truly,

A handwritten signature in black ink, appearing to read "M. Maynard", with a stylized flourish at the end.

Michael Maynard,  
Office of the Integrity Commissioner for the Township of Machar