

**TOWNSHIP OF MACHAR**  
**MINUTES – REGULAR MEETING**  
**Monday, August 12, 2024**

**Call to Order, Disclosures of Pecuniary Interest and the General Nature Thereof; Nil.**

Council present: Mayor Lynda Carleton, Deputy Mayor Ron McLaren, Councillors Neil Scarlett, Blair Flowers and Pearl Ivens. Staff present: Treasurer Deputy Clerk Angela Loney and Finance Intern Jadah McLaren.

Guests Observing: Mark Smuck, Mark Savill, Bob MacCrimmon, and Chris Bogart.

**PUBLIC MEETING**

**6:30-6:45 pm Zoning By-Law Amendment 1-038-07, Resolution**

Mayor Carleton advised this is a Public Meeting held under Section 34 of the Planning Act to consider a rezoning. Treasurer Deputy Clerk advised Notice provided by 1<sup>st</sup> class mail. Treasurer Deputy Clerk summarized that the subject property is designated Commercial Employment in the Township of Machar Official Plan and is located primarily within Rural (RU) Zone in the Zoning By-Law. The proposed use of a small-scale retail store, accessory to the principal single detached dwelling on the subject property is not permitted. The Zoning By-Law Amendment is required, from the Rural (RU) Zone to the Commercial Employment (CE) Zone, to permit the proposed use within an existing accessory building, establishing criteria such as maximum size of building, parking requirements, etc. to ensure the use is small-scale in nature and secondary to the principal single detached dwelling on the subject property. Treasurer Deputy Clerk advised no comments in opposition were received. Mayor Carleton advised Planning Report provided; Prior to the preparation of the Staff Report, one comment was received on the proposed Zoning By-Law Amendment application. An adjacent landowner provided the following comment by email: "... I understand that the applicant would like to re-zone a portion of the subject property. The key map that was attached indicates that all of the property is to be re-zoned to permit a small-scale retail store. The rezoning should be limited to that portion of the property where the buildings exist. It should also prohibit the sale of any Cannabis products." The comment and recommendation has been implemented in the recommended site specific zoning and for the proposed use on the subject property. Staff report goes on to say the proposed rezoning of the subject property is consistent with the PPS (Provincial Policy Statement) and conforms to the Official Plan, the proposed use is accessory to the principal use and the dwelling on the subject property, and the proposed use is small scale in nature, it is recommended that the Zoning By-Law Amendment to rezone a portion of the subject property from RU to CE be approved.

**142-24 Scarlett, Flowers**

THAT we receive the Planning Report dated Aug 12, 2024 regarding the proposed Zoning By-Law Amendment application for the subject property located at 262 Tower Rd; and

THAT we give 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and final reading to the By-Law No. 12-24; being a by-law to amend By-Law No. 45-12, as amended. CARRIED

**BUSINESS**

**1. Adoption of Jul 22, 2024 minutes, Resolution**

**143-24 Scarlett, Flowers**

THAT we adopt minutes of Jul 22, 2024. CARRIED

**2. OPP letter on new OPPA agreements**

The Ontario Provincial Police Association and the Provincial Government have ratified new uniform and civilian collective agreements in effect for the term Jan 1, 2023, through Dec 31, 2026. The new agreements include general salary year-over-year increases of 4.75% (2023), 4.5% (2024) and 2.75%

(2025 and 2026). Additionally, effective Sep 1, 2024, many OPP detachment front-line constables and sergeants will be receiving an additional 3% front-line patrol premium.

### **3. Comparison of 2024 Tax Rates, Resolution**

Annual comparison of tax rates provided indicates on a median typical property assessed at \$216,000 annual taxes are lowest in Machar at \$2,346.63 increasing to \$2,489.51 in Strong, \$4,310.35 in Sundridge, and \$4,453.09 in South River. A higher difference of \$142.88 in Strong, \$1,963.72 in Sundridge, and \$2,106.45 in South River. Year over year percentage increases were also provided: Machar = 4.4%, South River = 5.0%, Strong = 5.2% and Sundridge = 6.4%.

#### **144-24 Ivens, McLaren**

THAT we accept Comparison of 2024 Residential Tax Rates. CARRIED

### **4. Administration Update & Budget Report to Jun 30, 2024, Resolutions**

No accounts forwarded to start Tax Sale proceedings in 2021 – 2024,. We will need to forward some accounts to start Tax Sale proceedings in 2025 if payment stickers are not heeded. Admin workload and planning applications continue to rise, staff training continues through online workshops and webinars. Budget Report reflects Year to Date Revenues at 49.78% and Expenditures at 48.91% which means we're in good shape.

#### **145-24 Scarlett, Flowers**

THAT we accept Administration Report to Jul 26, 2024. CARRIED

#### **146-24 Scarlett, Ivens**

THAT we accept Budget Report to Jun 30, 2024 as of Jul 12, 2024 reflecting: 49.78% Revenues and 48.91% Expenditures. CARRIED

### **5. Pay List by Fund for Jul, Resolution**

Final payment for Public Works Garage roofing replacement noted.

#### **147-24 McLaren, Ivens**

THAT we approve List of Proposed Payments for Jul 2024: \$357,255.54 Grand Total. CARRIED

## **COMMITTEES**

### **6. South River CA email re: Arena Elevator repairs – Service Proposal**

The lift at the Arena has been out of service all summer. The issue has been diagnosed as a failed logic board and a quote was provided for \$14,080. South River Clerk Administrator reached out to Machar Treasurer Deputy Clerk to confer on the repairs to the Medical Centre lift performed by the same company; TDC relayed the struggle to find additional quotes to repair the lift. Due to accessibility rules and the upcoming Fall Fair, it was agreed the only option was to proceed with the quote. The issue brought up the problematic situation of vehicles driving across the arena grounds while youth soccer was in progress, Councillor Scarlett plans to speak to the individuals responsible.

### **7. South River Machar Library minutes of Jul 16, 2024, Resolution**

Councillor Scarlett continues to be involved in upcoming programming; DND and photography.

#### **148-24 Scarlett, Flowers**

THAT we acknowledge Library minutes of Jul 16, 2024. CARRIED

### **8. JBC (Joint Building Committee) permit summaries for Jul 2024, Resolution**

Number of permits are down in Machar from last year but still good overall.

**149-24 Scarlett, Ivens**

THAT we accept Building Permit Summaries for Jul 2024.

**9. Central Almaguin Planning minutes of May 1, 2024 and Jun 5, 2024, Resolution**

Planning remains busy.

**150-24 Ivens, McLaren**

THAT we acknowledge Planning minutes of May 1, 2024 and Jun 5, 2024. CARRIED

**10. N Bay Parry Sound District Health Unit New Release: Harmful Blue-Green Algae in Bear Lake**

The water at Eagle Lake Narrows Beach has been tested and the North Bay Parry Sound Health Unit has provided a two way sign to erect at the park for beach goers to caution users after heavy rainfall events.

**INFORMATION**

**11. Almaguin Highlands Chamber of Commerce, 2024/2025 Community Guide & Directory**

Councillor Scarlett was very excited to see the Enigmatic Mikisew Man featured in the magazine. [ahchamber.ca/chamber-guide](http://ahchamber.ca/chamber-guide)

- 12. FONOM – Request for Council Resolution:** Support a Set-Aside for Northern Ontario within the Ontario Immigrant Nominee Program (OINP)
- 13. City of Stratford Resolution,** Support the Township of Otonabee-South Monaghan to call upon all levels of government to enact regulations for the importation, sale, storage, and use of non-OEM or ULC certified lithium-ion batteries
- 14. Town of Bradford West Gwillimbury Resolution,** Regarding the request for creation of a province-wide long-service medal program for police and paramedics, modelled after the existing award for firefighters
- 15. Township of Limerick Resolution,** Support Township of Lake of Bays resolution regarding request for Royal Assent of Administrative Monetary Penalty System in the Ontario Building Act
- 16. City of Toronto Resolution,** request the Minister of Health to take immediate action to properly compensate family physicians with appropriate fee increases and reduce the administrative burden that the Province places on family doctors so they have more time to see their patients
- 17. Town of Caledon Resolution,** Support the Town of Petrolia and City of Belleville requesting the province to take immediate action to ensure family physicians are properly compensated with immediate fee increases and that the administrative burden now being experienced by family doctors be reduced so they have more time to see their patients
- 18. Town of Plympton-Wyoming Resolution,** Regarding underserved cellular communication services in rural and urban centres in the Town of Plympton-Wyoming, other rural and urban centres across Lambton County
- 19. Almaguin Adult Learning Centre (AALC),** Aug Calendar
- 20. Muskoka Algonquin Health Care (MAHC) News Release, Investment in Obstetrical Care Reinforces Commitment to Service in Two Sites,** MAHC is deeply committed to providing safe, high-quality Level 1 obstetrical care for low-risk births in both Muskoka hospitals today and in the future
- 21. MAHC News Release, Advancing Clinical Research in Muskoka Through Collaboration and Partnership,** Building a record of innovation and collaboration, MAHC has entered into a formal partnership agreement with physician-based Local Education Groups (LEGs) in the region to enhance research growth
- 22. MAHC News Release, #WheretoGetCareMuskoka – a Resource for Help Knowing Where to Go for Care,** #WheretoGetCareMuskoka is an excellent and regularly updated resource for information about different options for care in Muskoka
- 23. MAHC Release – New Phone Number for MAHC Services in Burk’s Falls** 705-704-9999
- 24. MAHC Release – Fireside Chat Series Explores Health Topics now available on** [MAHC YouTube](#)
- 25. AMO Policy, Update – Call to Action on Social and Economic Prosperity Review**
- 26. AMO Policy, Engagement Session on Wildland Fire & Emergency Management: Aug 8**

- 27. AMO Policy, Update – Municipal Infrastructure, Gender-Based Violence and Unlicensed Event Spaces**
- 28. AMO Communications, New resource: Municipal workforce development project roadmap**
- 29. AMO Watchfile Jul 18, In This Issue**
- Get access to MIDAS!
  - Next Generation 9-1-1 Transition Funding applications open
  - LAS discussion on water & wastewater feasibility study at AMO Conference
  - Municipal Codes of Conduct: Pre-conference workshop at AMO 2024
  - AMO Knowledge Exchange on Community & Supportive Housing Symposium
  - Plan your fall education schedule
  - Removing barriers: Best practices for accessible web content
  - Fill out survey for a chance to win eSignature software
  - Click Before You Dig! It's the law (Locates Campaign)
  - IESO municipal webinar for next round of energy procurements
  - Registration open for Western Ontario Municipal Conference
  - Careers
- 30. AMO Watchfile Jul 25, In This Issue**
- Next Generation 9-1-1 Transition Funding applications open
  - LAS discussion on water & wastewater feasibility study at AMO Conference
  - Municipal Codes of Conduct: Pre-conference workshop at AMO 2024
  - AMO Knowledge Exchange on Community & Supportive Housing Symposium
  - Plan your fall education schedule
  - Blog: Heat Pumps - the Low Carbon Technology of the Future
  - Click Before You Dig! It's the law (Locates Campaign)
  - IESO municipal webinar for next round of energy procurements
  - Opportunity to help project researching municipal energy needs
  - Careers
- 31. AMO Watchfile Aug 1, In This Issue**
- Launching Municipal Workforce Development Project Roadmap
  - Next Generation 9-1-1 Transition Funding applications open
  - LAS discussion on water & wastewater feasibility study at AMO Conference
  - Municipal Codes of Conduct: Pre-conference workshop at AMO 2024
  - AMO Knowledge Exchange on Community & Supportive Housing Symposium
  - Plan your fall education schedule
  - Managing Risk with a Sidewalk Assessment
  - Careers
- 32. AMCTO, Last Call: Register Today for Fall Education Programs**
- 33. AMCTO The Municipal Minute, Ontario proposes new pension solvency test, Supreme Court ruling extends collective bargaining to managers, Ontario court rules TTC Act unconstitutional, impacting labor rights, Nature-based solutions for Ontario flood management, Mark White appointed new chair of Ontario Energy Board, Ontario's strongest mayors? These leaders are making the most of Ford's enhanced powers, Why some municipalities are not replacing aging outdoors pools**
- 34. AMCTO The Municipal Minute, Route to be called 'Taylor Swift Way' when megastar comes to town, OFA addresses concerns over Ontario Regulation 41/24 letter to minister, Huntsville Council urges province to address physician shortage, Orillia aims to host Ontario Winter Games in 2026 or 2028, Ontario mayors reflect on first year with strong mayor powers**
- 35. AMCTO The Municipal Minute, Canada's fire departments facing growing pressures, 'Ontario moment:' Minister says Canada building blueprint for nuclear energy future, Ontario municipalities call on province to address homelessness, opioid crises, Singh advocates federal funding for anti-renoviction laws, Toronto must enforce cooling measures to combat deadly indoor heat**
- 36. ROMA, Update – AMO Rural Caucus Elections**
- 37. MPAC, Jun/Jul 2024 In Touch**
- 38. Federation of Ontario Cottagers Associations (FOCA), Annual FOCA Magazine, road resources, environmental news and more**
- 39. Labour Market Group, Labour Focus publication for the month of Jul and the Jobs Report for Jun**
- 40. BAO, LifeLine: Chief Coroner's message about body transportation fees**
- 41. Canadian Emergency Preparedness and Climate Adaption (CEPCA), Join Canada's National Disaster Expo**
- 42. MFOA, NEW e-Learning Course**
- 43. MFOA, Messenger**
- 44. TELUS Health, Practicing self-compassion, Heartbeat Newsletter**
- 45. eScribe Team, Jul Newsletter**
- 46. eScribe Team, Tomorrow's the Day! Join Us for Our Webinar celebrating Clerks!**

- 47. Via Transportation**, Jul transportation update, How mayors can invest in their communities by investing in transit, On-demand transit wins the hearts of Sioux Falls residents, So many transit grants, so little time
- 48. Ombudsman Ontario**, Annual Report 2023-2024 fiscal year and reflects on record and near-record complaints in several areas, including those focused on the rights of vulnerable children, people with disabilities, inmates and Ontarians seeking services in French
- 49. Westlake Pipe & Fittings**, Water Main Break Rates in the USA and Canada: A Comprehensive Study

**151-24 Scarlett, Ivens**

THAT we support agenda item 16. CARRIED

**ADDITIONAL/ROUND TABLE/NOTICE OF MOTION**

**Machar Recreation** upcoming events discussed in general, Candle Light Vigil (Sep 10, 2024), Halloween Walk 4 at Mikisew Prov Park, Christmas at the Coughlin's, and Family Day Skating at the Narrows.

**ADJOURN**

**152-24 Scarlett, Ivens**

THAT we give 1st, 2nd, 3rd and final reading to Confirming By-Law and that we adjourn until our Regular meeting scheduled for Mon, Aug 26, 2024. CARRIED

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Mayor Lynda Carleton

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Treasurer Deputy Clerk Angela Loney

AL/tb