

THE CORPORATION OF THE TOWNSHIP OF MACHAR

BY-LAW NO. 13-22

being a by-law prescribing a tariff of fees for the processing of applications made in respect to planning matters.

WHEREAS the Planning Act, R.S.O. 1990 (69) provides that the Council of a municipality may by by-law prescribe a tariff of fees for the processing of planning applications:

The Council of the Corporation of the Township of Machar enacts as follows:

1. A fee shall be charged to the proponent of any application of a planning nature, before a review or decision of the application is undertaken by Council. This fee will be non-refundable.
2. Any person who is required to pay a fee for the processing of an application in respect of a planning matter may pay the amount of the fee under protest and thereafter appeal to the Ontario Municipal Board against the levying of the fee or the amount of the fee by giving written notice of appeal to the Municipal Board within 30 days of payment of the fee.
3. The Municipal Board shall hear an appeal under Clause (2) and shall dismiss the appeal or direct that a refund payment be made to the appellant in such amount as the Board determines.
4. The following fee schedule is hereby established for applications in the amounts as stated:
 - a) Official Plan Amendment (no amendment to Zoning By-Law) \$1,000.00
 - b) Official Plan Amendment (with amendment to Zoning By-Law) \$1,500.00
 - c) **Zoning By-Law Amendment \$1,000.00**
 - d) Proposed Plan of Subdivision Review \$2,000.00
 - e) Proposed Subdivision Agreement Review \$2,000.00
 - f) Applications for Consent submitted for review \$1,000.00
 - g) Cash in Lieu of Parkland \$2,500.00 + HST per lot created
 - h) Minor Variance \$1,000.00
 - i) Lakeshore Road Closing \$1,000.00
5. The fees established in Clause (4) of this by-law do not include any disbursements incurred by the Township on behalf of the Applicant for the processing of the application. Where Council incur costs necessary as part of its review and processing of the application such as planning, legal, engineering, advertising, postage, special meetings, etc. such costs will be billed to the applicant. Council will require a deposit payable in advance to be applied against the final and full costs of the processing of the planning application. **The deposit will be \$4,000.00 for applications where a singular lot is involved.** The deposit will be \$8,000.00 where multiple lots are involved, eg Plan of Subdivision. The deposit if exhausted will be replenished at the same corresponding amounts upon notification from the Township prior to continuing.
6. The Clerk of the municipality, upon receipt of the application and certified payment thereof, shall present a copy to Council for its recommendation and approval or non-approval.
7. Upon a decision being made, the Clerk shall **notify the applicant of Council's decision immediately.**
8. The Clerk shall then commence processing the application, in accordance with regulations and procedures established in the Planning Act, R.S.O. 1990 as amended.
9. This by-law shall come into full force and effect upon date of passage. By-Law No. 15-20 is hereby repealed.

READ A FIRST, SECOND, THIRD & FINAL TIME THIS 27th DAY OF June 2022.

Mayor Lynda Carleton

Clerk Administrator Brenda Paul, AMCT

OTHER ADMINISTRATIVE FEES:

Tax Certificate or Zoning Compliance	\$80. per roll number
Search Fee (+ Costs) or Returned Cheque	\$80. per roll number
Tax Statement (Duplicate Tax Information)	\$40. per roll number
Commissioning Taxpayer Affidavits	\$40. per document

BP

APPLICATION FOR AMENDMENT TO

ZONING BY-LAW #

Date of Application

File No.

..... IN THE
 Name of municipality or planning board

NAME OF APPLICANT	NAME OF AGENT (if the applicant is an agent authorized by the owner)
ADDRESS	ADDRESS
TELEPHONE	TELEPHONE
EMAIL	EMAIL
IF KNOWN, NAME OF HOLDER OF MORTGAGE, CHARGE OR ENCUMBRANCE	IF KNOWN, NAME OF HOLDER OF MORTGAGE, CHARGE OR ENCUMBRANCE
ADDRESS	ADDRESS
OFFICIAL PLAN - Current designation and explanation of how application conforms	ZONING - Current designation
DIMENSIONS OF SUBJECT LAND (specify in metric):	
Frontage:	Depth:
Area:	
REZONING - Nature and extent of rezoning requested:	REZONING - Reason why rezoning requested:
.....
.....
.....
DENSITY - HEIGHT - The subject land is within an area that has a pre-determined <input type="checkbox"/> density <input type="checkbox"/> height of a minimum of and a maximum of	
DATE - If known, the date subject land was acquired by current owner:	
LEGAL DESCRIPTION of subject land (such as the municipality, concession and lot numbers, registered plan and lot numbers, reference plan and part numbers and name of street and number)	
.....	
.....	
.....	
.....	
Note: See reverse of page 3 for details of sketch required.	
ALTERATION - The official plan or official plan amendment deals with:	
<input type="checkbox"/> an alteration to the boundary of settlement (provide details)	
<input type="checkbox"/> to implement a new area of settlement (provide details)	
REMOVAL OF LAND FROM AREA OF EMPLOYMENT - Official plan/official plan amendment deals with removal of land from area of employment (provide details)	
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.....	
ZONING WITH CONDITIONS - This application conforms to official plan policies relating to zoning with conditions (provide details).	
.....	
.....	
ACCESS - Access to the subject land will be by:	
<input type="checkbox"/> Provincial highway	<input type="checkbox"/> Municipal road - year round
<input type="checkbox"/> Other public road (specify)	<input type="checkbox"/> Right-of-way
	<input type="checkbox"/> Municipal road - seasonal
	<input type="checkbox"/> Water

WATER ACCESS - Where access to the subject land will be by water only:

Docking facilities (specify) Parking facilities (specify)
distance from subject land distance from subject land
distance from nearest public road distance from nearest public road

EXISTING USES of the subject land:

IF KNOWN, LENGTH OF TIME the existing uses of the subject land have continued:

EXISTING BUILDINGS - STRUCTURES - Where there are any buildings or structures on the subject land, indicate (*in metric*) for each:

TYPE - Front lot line setback: Height:
IF KNOWN, Rear lot line setback: Dimensions:
DATE CONSTRUCTED Side lot line setback: Floor area:
Side lot line setback:

TYPE - Front lot line setback: Height:
IF KNOWN, Rear lot line setback: Dimensions:
DATE CONSTRUCTED Side lot line setback: Floor area:
Side lot line setback:

attach additional page if necessary

PROPOSED USES of the subject land:

PROPOSED BUILDINGS - STRUCTURES - Where any buildings or structures are proposed to be built on subject land, indicate (*in metric*) for each:

TYPE - Front lot line setback: Height:
Rear lot line setback: Dimensions:
Side lot line setback: Floor area:
Side lot line setback:

TYPE - Front lot line setback: Height:
Rear lot line setback: Dimensions:
Side lot line setback: Floor area:
Side lot line setback:

attach additional page if necessary

WATER will be provided to the subject land by:

- Publicly owned/operated piped water system
- Privately owned/operated individual well
- Privately owned/operated communal well
- Lake or other water body
- Other means (*specify*)

SEWAGE DISPOSAL will be provided to the subject land by a:

- Publicly owned/operated sanitary sewage system
- Privately owned/operated septic system
- Privately owned/operated septic system
- Privy
- Other means (*specify*)

DEVELOPMENT - This application permits development on privately owned and operated individual or communal septic systems, and more the 4500 litres of effluent will be produced per day as a result of the development being completed. Attached is a:

- servicing options report
- hydrogeological report

STORM DRAINAGE will be provided to the subject land by:

- Sewers
- Ditches
- Swales
- Other means (*specify*)

OTHER APPLICATIONS - If known, indicate if the subject land is the subject of an application under the Act for:

- approval of a plan of subdivision (under section 51) File # Status
- consent (under section 53) File # Status
- previous application (under section 34) File # Status
- Minister's Zoning Order Ontario Regulation Number of Order

POLICY STATEMENT - This application for amendment to the zoning by-law is consistent with policy statement issued under subsection 3 (1) of the Act.

- Yes
- No

PROVINCIAL PLANS - The subject land is within an area of land designated under a provincial plan(s)

- Yes
If yes, indicate whether the application: conforms to or does not conflict with applicable provincial plan(s)
- No

AUTHORIZATION BY OWNER

I, the undersigned, being the owner of the subject land, hereby authorize
Name of Agent
to be the applicant in the submission of this application.

.....
Signature of owner

.....
Signature of witness

.....
Date

DECLARATION OF APPLICANT

I, of the of
..... in the of

solemnly declare that:

All the statements contained in this application and provided by me are true and I make this solemn
declaration conscientiously believing it to be true and knowing that it is of the same force and effect
as if made under oath.

DECLARED before me at the

of

in the of

this day of

.....
Signature of applicant

.....
Signature of commissioner, etc.

PLANS REQUIRED
IT WILL BE NECESSARY TO SUBMIT PRELIMINARY SITE PLANS
FOR THE DEVELOPMENT AT THE TIME OF THE FILING OF THIS APPLICATION.

Minimum requirements will be a sketch, in metric units, showing the following:

- (a) the boundaries and dimensions of the subject land;
- (b) the location, size and type of all existing and proposed buildings and structures on the subject land, indicating their distance from the front lot line, rear lot line and side lot lines;
- (c) the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks) that,
 - (i) are located on the subject land and on land that is adjacent to it, and
 - (ii) in the applicant's opinion, may affect the application;
- (d) the current uses on land that is adjacent to the subject land;
- (e) the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- (f) if access to the subject land will be by water only, the location of the parking and docking facilities to be used; and
- (g) the location and nature of any easement affecting the subject land.

FOR OFFICE USE ONLY

Application Number: Date of Submission :

Checked by: Date of Acceptance:

Official Plan Policies:

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Existing Zoning: Proposed Zoning:

Pertinent restrictions and remarks:

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Connected Services: Water Sanitary Sewer Storm Sewer

General comments:

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