

**TOWNSHIP OF MACHAR  
MINUTES – REGULAR MEETING  
Monday, May 13, 2024**

**Call to Order, Disclosures of Pecuniary Interest and the General Nature Thereof; Nil**

Council present: Mayor Lynda Carleton, Deputy Mayor Ron McLaren, Councillors Neil Scarlett and Blair Flowers. Councillor Pearl Ivens absent with notice. Staff present: Treasurer Deputy Clerk Angela Loney and Finance Intern Jadah McLaren.

Guests Observing: Kathy Schoenberger, Mark Smuck, Mark Savill and Donald Bruce.

**PUBLIC MEETING**

**6:30 pm Joint Building Committee, Building By-Law, Resolution**

Updating the by-law in line with the Ontario Building Code updates, increasing fee costs from the 2018 amounts, adding an annual maintenance fee for permits open after 2 years, reducing the demolition permit fee, add Temporary Structure class and its size requirement, updating the shed requirement: no permit needed provided that: no greater than 161 sq ft, not more than 1 storey, not attached to a structure, and no plumbing.

**85-24 Scarlett, Flowers**

THAT we give 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and final reading to Building By-Law No. 7-24; respecting construction, demolition, change of use, conditional permits and inspections. CARRIED

**BUSINESS**

**1. Adoption of Apr 22, 2024 minutes, Resolution**

Typo in the Public Meeting notice: “of” should be “or”.

**86-24 McLaren, Scarlett**

THAT we adopt minutes of Apr 22, 2024, as amended. CARRIED

**2. Donald Bruce request to light up fireworks in the spirit of Canada Day on Jun 29, 2024**

Permission was requested for light up off a barge. The Fire Dept does not have the equipment to secure a perimeter around a floating barge to guarantee that boaters maintain a safe distance.

**3. Blue Sky Net has released the newest Northern Ontario Broadband Report**

Council reviewed the update to internet connectivity in the north: While Ontario is 92.9% covered with 50/10 Mbps of internet, Northern Ontario connectivity statistics are vastly different. 73% of Northern Ontario households have access to 50/10 Mbps, removing the 5 biggest cities in Northern Ontario (North Bay, Timmins, Sudbury, Thunder Bay and Sault Ste Marie), the remaining households that make up just over half of the households in Northern Ontario have 52% of households covered with 50/10 Mbps. Funded broadband projects in Northern Ontario are taking longer for completion than the rest of Ontario. Project completion rate for Northern Ontario as of Feb 2024 is 8.9%, compared to 42% outside of Northern Ontario.

**4. Children’s Aid Society - Exploring Partnership Opportunities for Youth Programming**

Council were pleased to support the Elmwood initiative, but with the lack of facilities in the Township, collaboration on a pop up location may be best suited in South River.

**5. N Bay Mattawa Conservation Authority Notice of Public Consultation: Proposed updates to Source Protection Plan, public consultation phase May 8-Jun 13, 2024, Public Open House May 22 & 29**

Broadway St is the Township's only effected area. An open house for the public is being hosted Wed, Mar 22, 2024 from 5pm to 6:30pm, and May 29, 2024 from 10:30 am to 12pm at the North Bay Mattawa Conservation Authority main office at 15 Janey Ave, North Bay, Ontario, P1C 1N1. Feedback invited until Jun 13, 2024: [actforcleanwater.ca/public-consultations-reports/public-consultations/](https://actforcleanwater.ca/public-consultations-reports/public-consultations/)

#### **6. Pay List by Fund for Apr, Resolution**

ARI invoice math did not work out to Mayor Carleton, Admin suggested HST is the difference. The Grader has now been purchased after the three month rental period. \$4,091.04 insurance premium was also attributed to the grader's updated replacement value. Mayor Carleton asked if the \$11,534.08 Library invoice was the payment in question last week. TDC advised that no, the Librarian was after the 1<sup>st</sup> quarterly payment which had been issued and cashed in Feb, that this is the 2<sup>nd</sup> quarterly payment, also on schedule. Deputy Mayor McLaren inquired after the 25% deposit, TDC informed Council that is the deposit to kick off the Garage roof replacement. Council asked when Yard Boys will be finished, there has been some negative feedback from residents. TDC agreed the process can be jarring, but it's done for traffic safety and usually in 10 year cycles. Councillor Flowers remembered when staff with chainsaws used to do the work, but the manpower is unfeasible these days.

#### **87-24 Scarlett, McLaren**

THAT we approve Pay List for Apr 2024: \$930,428.10 Grand Total. CARRIED

#### **a. Women's Own Resource Centre request to support new and continuing initiatives 2024/25**

Approved \$100.

### **COMMITTEES**

#### **7. Shared Services Fire and Arena Contract Renewal Committee Apr 24, 2024 meeting, minutes**

Councillors Ivens and Scarlett attended. Machar wished to remove references to Culture & Rec and Recreation from the agreements as those committees have been dissolved and Ad Hoc Committees may be called in order to plan for special events. The ratio for which the Arena is funded was heavily discussed. Currently Machar pays South River 1/3 for Operational and 1/2 for Capital. Council reflected briefly on the history of the ratios and the current facts: Machar does not own the facility, does not administer or have input into its operations or hiring, its unionized staff fall under the Village's Collective Agreement. Next meeting scheduled for Thu May 30<sup>th</sup> at 6:30pm.

#### **8. South River Machar Medical Centre minutes of Mar 19, 2024, Resolution**

Mayor Carleton inquired about the Letter from Environmental Health Unit re: Sodium. TDC advised this was regarding high sodium levels in the town water. The notice would have been placed in the Medical Centre. No problems have arisen with the elevator. Sound proofing has been completed at the Medical Centre in the floors. The Medical Centre Board is hoping to complete sound proofing in the walls as well.

#### **88-24 Scarlett, Flowers**

THAT we support motions in Medical Centre minutes of Mar 19, 2024 as follows: adopt the minutes, Pay Lists, Budgetary Control, adjourned until May 21, 2024... CARRIED

#### **9. South River Machar Library minutes of Apr 16, 2024, Resolution**

Mayor Carleton spoke to representatives from the Ontario Library Service at the 2024 FONOM conference regarding library voting procedures and confirmed that email is not an accepted voting method. Library minutes also indicate Library CEO determined same, under the Ontario Municipal Act. 2023 Audit was scheduled to start in April. A maple syrup presentation will be hosted on Thurs, May 23<sup>rd</sup> at 6:00pm. Next meeting scheduled for Tues, May 14, 2024.

**89-24 Scarlett, McLaren**

THAT we acknowledge Library minutes of Apr 16, 2024. CARRIED

**10. Eastholme, Home for the Aged, Tour Invitation, Resolution**

Members of Council unable to attend due to prior commitments. Council requested Admin reply with appreciation of the invite, that maybe a tour for Councillor Ivens could be accommodated at a later date.

**11. N Bay Parry Sound District Health Unit minutes of Mar 6 & 11, 2024, Apr 17, 2024, Aug 16, 2023 & Apr MOH report, agenda for Apr 24, 2024 have been posted to Health Unit website**

Minutes, Agendas and Medical Officer of Health report have been posted on the Health Unit [website](#) for your information.

**12. Joint Building Committee minutes of Apr 18, 2024, Resolution**

**90-24 Scarlett, Flowers**

THAT we accept Building minutes of Apr 18, 2024. CARRIED

**a. JBC website launched <https://jointbuildingcommittee.ca/>**

**b. Permit Summaries for Apr 2024, Resolution**

Permit activity as of Apr 30 up from 2023, with 24 permits in 2024; and 19 in 2023. Machar still with the highest number of permits at 8.

**91-24 Scarlett, McLaren**

THAT we accept Building Permit summaries for Apr, 2024. CARRIED

**c. JBC new truck update**

New JBC truck has been received from a local supplier.

**13. Armour Mayor Rod Ward update on MAHC Hospital Local Share; Almaguin Highlands Health Council minutes of May 7, 2024, Key Areas of Focus & Progress May 2024, Recruiter Information Report**

Burk's Falls Family Health Team will be renamed the Almaguin Highlands Family Health Team.

**INFORMATION**

**14. Short term Rentals, North Bay Nugget,** Despite petition, West Nipissing passes short term rental by-law ATTACHED

**15. Township of Scugog Resolution,** Regarding Proposed Amendment to Subsection 27 (16) of the Ontario Heritage Act with respect to the removal of listed (non-designated) properties from Municipal heritage registers and requesting that Subsection 27 (16) of the Ontario Heritage Act be amended to extend the deadline for five years from Jan 1, 2025 to Jan 1, 2030

**16. Municipality of Wawa Resolution,** Strongly urges action on the part of the Provincial Government to urgently create a "Municipal Accessibility Fund" for municipalities to develop, implement and enforce AODA standards to relate to goods, services, accommodation, employment and buildings, such fund could be modelled after the Canada Community-Building Fund or the Ontario Cannabis Legalization Implementation Fund on a per household basis and commit to working with municipalities to implement the Donovan Review immediate crisis recommendations

**17. Municipality of Wawa Resolution,** Supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue

**18. Municipality of Wawa Resolution,** Support for the Township of Plympton-Wyoming's resolution for Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer

19. **Town of Bracebridge Resolution**, Declares Gender-Based Violence and Intimate Partner Violence an epidemic
20. **Township of Archipelago Resolution**, Requests that the Province reconsider and ultimately decide against the proposed phasing-out of free private drinking water testing services
21. **City of St. Catharines Resolution**, Petitions the provincial government to implement provincial regulations to restrict the possession, breeding, and use of non-native (“exotic”) wild animals and license zoos in order to guarantee the fair and consistent application of policy throughout Ontario for the safety of Ontario’s citizens and the non-native (“exotic”) wild animal population
22. **Town of Grimsby Resolution**, Regarding a review of the Ontario Works and Ontario Disability Support Program financial assistance rates be received and endorsed
23. **Loyalist Township Resolution**, Urges the provincial government to take caution against acting on the recommendations stated in the aforementioned audit report regarding Public Health Laboratories in Ontario
24. **Loyalist Township Resolution**, Strongly urges action on the part of the Provincial Government to urgently create a “Municipal Accessibility Fund” for municipalities to develop, implement and enforce AODA standards related to goods, services, accommodation, employment and buildings
25. **Loyalist Township Resolution**, Calls on the Federal Government to re-evaluate their lack of funding for municipalities with a population less than 50,000 in rural Ontario and to make available funding for infrastructure programs to help build infrastructure to help build much-needed new homes
26. **Town of Smith Falls Resolution**, Supports the concept of a basic income guarantee for working-age adults to help combat low income and economic vulnerability within our community and calls upon the federal and the provincial and territorial governments to collaborate on the design, introduction, implementation, and ongoing evaluation of a national basic income guarantee program for working-age adults
27. **County of Northumberland Resolution**, Support correspondence from the City of Pickering regarding ‘Use of Long Term Care Funding to Support Community Care Services’
28. **City of Stratford Resolution**, Support a resolution from the Township of Amaranth regarding Operational Budget Funding
29. **Municipality of Trent Hills Resolution**, Call upon the Province of Ontario to significantly increase funding for housing, shelters, and other necessary social services to ensure adequate levels of service to meet the needs of our residents
30. **City of Stratford Resolution**, Regarding a proposed amendment to Subsection 27(16) of the Ontario Heritage Act
31. **City of Stratford Resolution**, Support the City of Guelph regarding the Ontario Energy Board (OEB) decision to End the Subsidization of Fossil Gas
32. **City of Stratford Resolution**, Support City of Sault Ste. Marie resolution for Bill C-332 as well as calling on the Government of Canada to support Bill C-332 and enact the necessary amendments to the Criminal Code of Canada to include coercive control of an intimate partner
33. **Township of Alnwick/Haldimand Resolution**, Provincial National Fire Fighting Strategy, urges and encourages the Federal Government to commit additional funds for cost sharing of provincial firefighting and to consider the development of a national strategy of firefighting
34. **District of Parry Sound Social Services Administration Board**, Calls upon the Premier and the Minister of Children, Community and Social Services to set Basic Needs and Shelter Rates for Ontario Works according to a locally defined market basket of essential goods, including transportation, telephone, average market rents and a nutritious food basket, that are adjusted annually according to the Consumer Price Index
35. **Municipality of Arran-Elderslie Resolution**, Letter on behalf of the Multi-Municipal Energy Working Group regarding Wind Turbine Projects
36. **Township of Alnwick/Haldimand Resolution**, Support correspondence to call on the Province for increased funding to support housing, shelters and other social services to ensure adequate levels of service to meet the needs of our residents
37. **Township of Alnwick/Haldimand Resolution**, Support the resolution from the County of Prince Edward regarding increasing the life span of fire apparatus, specifically pertaining to the replacement of fire trucks, due to insurance requirements
38. **Township of Brudenell, Lyndoch and Raglan Resolution**, Supports the request of the Township of Amaranth calling upon the Province of Ontario to treat all municipalities fairly and provide equivalent representative operational budget funding amount to all Ontario municipalities
39. **Township of Manitouwage Resolution**, Regarding a review of the Ontario Works and Ontario Disability Support Program financial assistance rates

40. **Town of Orangeville Resolution**, Request that Subsection 27(16) of the Ontario Heritage Act be amended to extend the above-noted deadline for five years from Jan 1, 2025 to Jan 1, 2030
41. **Township of Brudenell, Lyndoch and Raglan Resolution**, Support Town of Aurora's Request for Amenity Sharing Memorandum of Understanding (MOU) with School Boards for Evening/Weekend Gymnasium Use
42. **Township of Brudenell, Lyndoch and Raglan Resolution**, Support Town of Bracebridge letter dated Mar 14, 2024, regarding the request to the Province of Ontario for New Provincial-Municipal Fiscal Framework
43. **Township of Brudenell, Lyndoch and Raglan Resolution**, Support Town of Arnprior and their support for the Mental Health Services of Renfrew County (MHSRC) Hoarding Program and its benefits to all residents within the County of Renfrew
44. **Township of Stirling Rawdon Resolution**, Supports the establishment of an intergovernmental working group which would include a member of the Eastern Ontario Caucus, to develop a plan on how to deal with the impending debt dilemma facing small rural municipalities
45. **NBay Parry Sound District Health Unit, News Release, Be Prepared and Know Your Risks This Emergency Preparedness Week**, Residents in the NBay Parry Sound District Health Unit's region are at risk of emergency events ranging from infection diseases to extreme weather events and environmental hazards such as flooding and forest fires, know the risks, make a plan, and have an emergency kit
46. **Ministry of Natural Resources and Forestry**, Ontario FireSmart Communities Transfer Payment Program 2024-2026
47. **Almaguin Adult Learning Centre (AALC)**, Spring is in the air! May calendar of events
48. **Blue Sky Net**, Apr 2024 Tech Talk Newsletter
49. **Board Chair MPAC**, 2023 Annual Report
50. **MPAC**, Mar/Apr 2024 InTouch
51. **Federation of Ontario Cottagers Associations (FOCA)**, Spring Fire Safety, Private Well Testing Update, Capital Gains Tax news & more
52. **Invasive Species Centre**, Media, Research, Events Scan: Apr 12-15
53. **FONOM**, The LaSalle Theatre – Kirkland Lake's historic Streamline Modern theatre, only sit remain in Canada, needs your support for roof repairs to keep the rain and snow outside the theatre which will stabilize it for our future complete restoration
54. **FONOM**, Conference Media Release, City Hosts Northeastern Ontario Municipal Conference, About FONOM
55. **Tribunals Ontario**, Memo from the Assessment Review Board – Enhanced Access
56. **AMO Policy Update**, Team Ontario Federal Infrastructure Funding Agreement Negotiation and Bill 185 Comments to Standing Committee
57. **AMO Watchfile Apr 18, In This Issue**
  - 2024 is an AMO Board election year!
  - Media responses to M3RC waste advocacy.
  - Circular Materials' response to blue box advocacy.
  - Nominate your Local Senior of the Year.
  - Inclusive Community Grants Program applications due.
  - IPC Transparency Challenge.
  - Consultation on Rural Economic Development Strategy.
  - Nominations open for Lieutenant Governor's Award.
  - Housing-Enabling Water Systems Fund.
  - Survey: Asset Management Quality Assurance Review.
  - ERO posting: Development Charges.
  - ERO posting: Land Use Planning matters under Bill 185.
  - ERO posting: Newspaper Notice Requirements.
  - ERO posting: Removing Barriers for Additional Residential Units.
  - ERO posting: Municipal Planning Data Reporting Regulation.
  - ERO posting: Streamlining Pipeline Relocation to support Transit.
  - Technical session - CMHC Housing Design Catalogue.
  - Disability Inclusion Virtual Workshop.
  - Land Use Planning - Foundations and Deeper Dive workshops.
  - Anti-Semitism and Anti-Islamophobia: Spring workshops.
  - Councillor Training - Refresh and refine your leadership, May workshop.
  - Advanced Councillor Training Series to revitalize your leadership.
  - Municipal Codes of Conduct Workshop: Essential to Good Governance.
  - Understanding Competing Human Rights - Upcoming workshop.
  - OSUM Conference study tours.
  - Blog: eScribe's 2024 "State of the Clerk's Office" survey report.
  - Canoe Spring webinar series continue.

- Road & Sidewalk Assessments booking now.
- Registration open for Basic Income Forum.
- Call for delegates to SIESLR Conference.
- Future of Aging Summit - May 15-17.
- Careers

#### **58. AMO Watchfile Apr 25, In This Issue**

- Nominations open for AMO Board of Directors
- Municipal Information & Data Analysis System
- Nominate your local Senior of the Year
- Nominations open for Lieutenant Governor's Award
- ERO posting: Development Charges
- ERO posting: Land Use Planning matters under Bill 185
- ERO posting: Newspaper Notice Requirements
- ERO posting: Removing Barriers for Additional Residential Units
- ERO posting: Municipal Planning Data Reporting Regulation
- ERO posting: Streamlining Pipeline Relocation to support Transit
- Fisheries and Oceans Canada (DFO) Lake Erie habitat restoration efforts
- Technical session - CMHC Housing Design Catalogue
- Disability Inclusion Virtual Workshop
- Cybersecurity workshop for Municipally Elected Officials
- Anti-Semitism and Anti-Islamophobia: Spring workshops
- Councillor training - Refresh and refine your leadership, May workshop
- Councillor workshops
- Understanding Competing Human Rights - Upcoming workshop
- OSUM Conference study tours
- Managing Communications During a Time of Crisis
- Navigating Conflict Relationships: Transforming conflict into collaboration
- Canoe Spring webinar series continue
- Careers

#### **59. AMO Watchfile May 2, In This Issue**

- Nominations open for AMO Board of Directors
- Submit your application for the PJ Marshall Awards
- Municipal Information & Data Analysis System
- AMO Youth Fellows share engagement wisdom in Municipal Word
- Circular Materials' response to blue box advocacy
- Emergency Preparedness week - May 5-11, 2024
- Ministry of Energy webinar - BPS energy reporting
- Consultation: Rural Economic Development Strategy
- ERO posting: Development Charges
- ERO posting: Land Use Planning matters under Bill 185
- ERO posting: Newspaper Notice Requirements
- ERO posting: Removing Barriers for Additional Residential Units
- ERO posting: Municipal Planning Data Reporting Regulation
- ERO posting: Streamlining Pipeline Relocation to support Transit
- Fisheries and Oceans Canada (DFO) Lake Erie habitat restoration efforts
- Disability Inclusion Virtual Workshop
- Cybersecurity workshop for Municipally Elected Officials
- Anti-Semitism and Anti-Islamophobia: Spring workshops
- Councillor training - Refresh and refine your leadership, May workshop
- Councillor workshops
- Understanding Competing Human Rights - Upcoming workshop
- Managing Communications During a Time of Crisis
- Navigating Conflict Relationships: Transforming conflict into collaboration
- Blog: Understanding Municipal Liability
- Participate in the Online Citizens' Services survey
- Canoe - your municipal sector partner
- Canoe spring webinar series: Streamlining procurement
- Register for Basic Income Forum
- Careers

#### **60. AMO Education, AMO Councillor Training – Refresh and Refine**

#### **61. AMO Education, Competing Rights: What You Need to Know!**

#### **62. AMO Education, Cybersecurity for Municipal Councillor's Jun 12, 2024**

#### **63. AMO Communications, Call for Nominations: 2024-2026 AMO Board of Directors**

#### **64. AMO Events, AMO Conference: Aug 18-21, 2024, Gather in Celebration**

#### **65. AMO Events, 2024 Delegation Request Form LAUNCH, the deadline to submit your delegation request is Jun 7, 2024 at 5 pm**

#### **66. AMCTO The Municipal Minute, Apr 24, New tool hopes to help municipalities better prepare for floods, Why municipalities need protected areas, Toronto expands legal drinking in parks with more to come this summer, New federal policy champions work-life balance for Canadians, Brampton**

rental program aims for safety and compliance, Guelph City Council approves creation of lobbyist registry, Ontario schools see fewer distractions with new legislation

67. **AMCTO The Municipal Minute, May 1**, Ontario's updated One Call system starting May 1, Mississauga sets new green standards for future construction, Ontario's new procurement rules elevate small businesses, \$45,000 from Ontario for Thunder Bay's microplastic project, Ontario ends sick note requirement for brief work absences, Tay Township Council commits to improving water service affordability, Ottawa explores bylaw to curb renovictions amid rising tenant evictions
68. **ROMA**, Newsletter: Economic Development Broadband Highlights
69. **AMCTO**, Legislative Express, Introduction and Highlights
70. **AMCTO**, 2024 Conference Session Spotlights: Building Commerce
71. **Delegations, Ministry of Municipal Affairs and Housing**, 2024 AMO Delegation Form
72. **Bereavement of Ontario (BAO)**, Message from the Office of the Chief Coroner and Ontario Forensic Pathology Service to: Funeral Establishments and Transfer Service operators
73. **BAO**, Notice: BAO's ON Bereavement Information System (OBIS) or licensees and the public is live!
74. **BAO**, LifeLine: OBIS and new BAO guideline about selling
75. **BAO**, Notice to the Profession: Offering services without a prescribed licence is against the Funeral, Burial and Cremation Services Act (FBCSA)
76. **Census Communications, The 2024 Census Test is coming in May**, Will take place between May 6 and Jun 28, 2024, spanning across all 10 provinces. Approximately 198,000 households and 10,000 agricultural operations have been randomly selected to participate in this test
77. **The Friends**, Friendly Focus, Spring 2024

**92-24 Scarlett, McLaren**

THAT we support agenda items 19, 32, and 21. CARRIED

**CLOSED SESSION**

**93-24 Flowers, Scarlett**

THAT we proceed into Closed Session in order to address a matter pertaining to; personal matters about an identifiable individual, including municipal or local board employees; labour relations or employee negotiations; a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. Time: 7:28 pm. CARRIED

**94-24 Scarlett, McLaren**

THAT we come out of Closed Session with the agreement as follows: willing to enter into an agreement with the Township of Armour for by-law enforcement services,  
FURTHER THAT the Mayor and Treasurer Deputy Clerk are authorized to execute the Agreement for By-Law Enforcement Services upon receipt. CARRIED

**ADJOURN**

**95-24 Scarlett, Flowers**

THAT we give 1st, 2nd, 3rd and final reading to Confirming By-Law and that we adjourn until our Regular meeting scheduled for Mon, May 27, 2024. CARRIED

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Mayor Lynda Carleton

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Treasurer Deputy Clerk Angela Loney