

**TOWNSHIP OF MACHAR
MINUTES – REGULAR MEETING
Tuesday, November 14, 2023**

6:30 pm Call to Order, Disclosures of Pecuniary Interest and the General Nature Thereof: Councillor Flowers in item 6. as he sells gravel to P.D. Brooks Haulage.

Council present: Mayor Lynda Carleton, Deputy Mayor Ron McLaren, Councillors Neil Scarlett, Pearl Ivens and Blair Flowers. Staff present: Treasurer Deputy Clerk Angela Loney and Finance Intern Jadah McLaren. Guest attending: By-Law Enforcement Officer Caitlin Deevey.

Guest observing: Mark Savill and Mark Smuck.

GUESTS

6:30 pm By-Law Enforcement; Short Term Rentals By-Law, Resolution

Council reviewed the proposed Short-Term Rental By-Law drafted by the By-Law Enforcement Officer. There have been concerns brought forward over the last few years, and this was an election issue. Short Term Rentals have also been an issue across the Province, and Council has monitored the progress on this matter for some time. The By-Law intends to regulate Short Term Rentals to ensure the enjoyment of properties for all of our owners, ie be good neighbours, ensure the safety of visitors, adequacy of septic system, disposal of garbage, etc and is intended to be self supporting, ie the license fees will cover the costs of regulating Short Term Rentals. The proposed By-Law is available to property owners and can be requested by sending an email to the Municipal Office. Council welcomes questions and comments from property owners.

218-23 Scarlett, McLaren

THAT we give 1st and 2nd reading to a By-Law to license and regulate the use of Short-Term Rental Accommodations. CARRIED

BUSINESS

1. Adoption of Oct 23, 2023 minutes, Resolution

219-23 Ivens, McLaren

THAT we adopt Oct 23, 2023 minutes. CARRIED

2. Kawartha Credit Union, South River Branch hours to 3 days per week, response

Their decision to update our operating hours was taken after much consideration of the current market environment including the competitive landscape and internal data on how our members utilize Kawartha's services across all of our branches.

3. Budget Report to Sep 30, 2023 & 2023 Tax Rate Comparison, Resolution

Revenues are at 87.95% , expenditures are at 58.63%. Councillor Pearl inquired after Eastholme reports as she had requested South River Mayor Coleman share them, as he is our regional rep. TDC advised nothing further.

Annual comparison of tax rates provided indicates on a median typical property assessed at \$216,000 annual taxes are lowest in Machar at \$2,248.58 increasing to \$2,366.02 in Strong, \$4,050.92 in Sundridge, and \$4,240.55 in South River. A higher difference of \$117.44 in Strong, \$1,802.34 in Sundridge, and \$1,991.97 in South River. Year over year percentage increases were also provided: South River = 5.8%, Strong 5.9%, Machar = 6.8%, and Sundridge = 6.8%.

220-23 Scarlett, McLaren

THAT we accept Budget Report to Sep 30, 2023 and Comparison of 2023 Residential Tax Rates. CARRIED

4. 2023 Interim Audit Changes to Public Sector Accounting Standards

The Township had a successful Interim Audit this week where the Auditors provided the update for PSAB financial statements with notes on how the Township may be affected, which is minimal as the Township has no foreign currency or portfolio investments and has not pledged any assets as collateral against debt.

5. Christmas at the Coughlins financial support inquiry

Council is on board this year to assist with a donation. Event will take place Sat Dec 18th.

6. Pay List by Fund for Oct, Resolution

Mayor Carleton asked what the \$904 6ft landscape rake was needed for? TDC suggested that be asked at Public Works Committee. Councillor Ivens asked how the Narrows retaining wall was progressing. TDC responded that a tender package has not yet been received, but they have agreed to liaise with MNRF on our behalf for a work permit.

221-23 Ivens, Scarlett

THAT we approve Pay List by Fund as of Oct 31, 2023: \$526,150.72 Grand Total. CARRIED

7. Council/Committee Remuneration and Expense Record – please submit at end of Nov

COMMITTEES

8. Shared Services, Arena and Fire;

a. Arena RFP 01-2023 Mechanical Arena Upgrades

In order to cause the least disruption to user groups the Village of South River has decided to split the Arena project into two. The mechanical pieces will be tendered now for installation in the spring of 2024. The concrete work will require design work and project management that will be tendered this winter. Construction work will be in spring 2025. The construction work will likely require a shortened 2024/2025 winter season in order not impact Hockey Opportunity Camp. They will have better time lines after the design work is finished.

b. Arena parking lot gravel estimate update

The Village had arranged for Canor to neaten up the arena parking before they leave for the winter and at the last minute S.R. asked them how much to fix it up properly. Canor provided a quote on Fri for which they needed to know by the following Mon. SR Clerk inquired with SPW and TDC if it was an exceptional deal and if this was something the Township would be interested in doing/quoting on in the future. TDC referred to this year's gravel tender unit prices and replied.

9. South River Machar Medical Centre minutes of Oct 17, 2023, Resolution

Maintenance Reports continue to not be received timely.

222-23 Flowers, Scarlett

THAT we support motions in Medical Centre minutes as follows: adopt the minutes, Pay Lists/Budgetary Control. Adjourned until Nov 21, 2023... CARRIED

10. South River Machar Union Public Library minutes of Sep 14 and Oct 17, 2023, Resolution

Programs are ramping up, more events being co-ordinated.

223-23 Ivens, McLaren

THAT we acknowledge Library minutes of Sep 14, 2023 and Oct 17, 2023. CARRIED

11. Central Almaguin Planning minutes of Oct 4, 2023, Resolution

Reviewed.

224-23 Scarlett, McLaren

THAT we acknowledge Planning minutes of Oct 4, 2023. CARRIED

12. Joint Building Committee permit summaries for Oct 2023, Resolution

Less building permits are being issued this year than last, throughout the JBC area.

225-23 Scarlett, Ivens

THAT we accept Building Permit summaries for Oct 2023. CARRIED

13. District of Parry Sound EMS (Emergency Med Services) minutes of Oct 26, 2023, Resolution

Mayor Carleton expressed her appreciation for the key takeaways of the meeting that Councillor Ivens provided along with the minutes, they allowed for greater insight. The call volume (peaking at 1000, 1400 and 1700 hours) is catching up with resources, and will have to be monitored.

226-23 Ivens, Flowers

THAT we acknowledge Town of Parry Sound EMS (Emergency Medical Services) Advisory minutes of Oct 26, 2023. CARRIED

INFORMATION

- 14. Township of McKellar Resolution**, Requests the Provincial government to make an amendment to the Legislation Act, 2006 to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts and Regulations
- 15. Town of Rainy River Resolution**, Petitions the Province of Ontario to expand water treatment training opportunities for communities within Ontario, the training to be delivered in a method that is flexible and affordable and utilize existing networks, such as Contact North, for on-line exam preparation and exam supervision
- 16. Municipality of North Perth Resolution**, Endorses the briefing from AMO calling for discussion on Social and Economic Prosperity and that North Perth is willing to participate
- 17. Municipality of Wawa Resolution**, Calls on the Provincial Government to move forward as soon as possible to legislate all third-party short-term rental brokerage companies, for example Airbnb and VRBO
- 18. Town of Huntsville Resolution**, Supports Township of Lake of Bays Resolution to request that Transport of Canada amend the Canada Shipping Act 2001 by adding the following to the Act: All vessel greywater be discharged into a holding tank and disposed of as per Provincial regulations for new vessels; and All floating accommodations are required to conform to all Provincial and municipal regulations and by-laws
- 19. Guy Bourgouin MPP Mushkegowuk-James Bay Resolution**, Looking for letters of support to make it completely illegal for a vehicle to pass on the left side of a lane when it is marked with two solid yellow lines
- 20. Town of Aurora Resolution**, Requests that the Government of Ontario through its Alcohol and Gaming Commission of Ontario (AGCO) no longer accepts any further cannabis retail applications for the Town of Aurora and requests that the Government of Ontario re-evaluate its "formula" on how many cannabis stores are permissible within the boundaries of a municipality
- 21. City of Cambridge Resolution**, Supports any future Bill to fix the Long-Term Care Amendment Act, and requests the provincial legislature enact any current and future proposed Bills to fix the Long-Term Care Amendment Act
- 22. Town of Plympton-Wyoming Resolution**, Supports the resolution from the Township of McKellar regarding a Call for an Amendment to the Legislation Act, 2006 to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts and Regulations
- 23. Town of Parry Sound Resolution**, Supports the request of the City of Cambridge that the Ontario Government amend s.205.2 of the Highway Traffic Act to permit municipalities to locate an

Automated Speed Enforcement (ASE) system permanently or temporarily on any roadway under the jurisdiction of municipalities and as determined by municipalities not be restricted to only community safety zones and school safety zones

- 24. Township of Terrace Bay Resolution**, Supports the Town of Aurora’s motion 10.4 and opposes Strong Mayor Powers being provided to the Head of Council
- 25. Municipality of West Grey Resolution**, Correspondence received from the Municipality of Bluewater respecting childcare availability, Council directs staff to send a letter of support to address these issues and improve childcare availability in Ontario
- 26. Almaguin Highlands Chamber of Commerce**, Annual General Meeting Nov 15, 2023
- 27. Prime Minister’s Awards**, Consider nominating an educator for a 2024 Prime Minister’s Award!
- 28. Prime Minister’s Awards**, Nominate an educator today!
- 29. AMO Watchfile Oct 26, In This Issue**
 - AMO 2024 Youth Fellowship applications now welcome!
 - ROMA Conference: Close to Home – Early bird registration closes Oct 27
 - ROMA 2024 Conference Jan 21-23: Exhibitor and sponsorship opportunities
 - New AMO training – Understanding Competing Human Rights, Dec 12
 - Land Use Planning Deeper Dive: Strengthen your planning skills with AMO training
 - Indigenous Community Awareness Training – Save the date
 - 4S Webinar: Double WSIB rebates for Municipal Health & Safety Programs
 - LAS electricity procurement – 2024 hedge price
 - Get a free quote for your 2024 Road & Sidewalk Study
 - Bright idea if you’re thinking of lighting upgrades
 - Canoe Fall webinars continue
 - SaveOnEnergy Energy Management and Efficient Electrification webinars
 - A conversation of what it takes to be an effective CAO
 - Fleming College seeking municipal partnership projects
 - Careers
- 30. AMO Watchfile Nov 2, In This Issue**
 - AMO 2024 Youth Fellowship applications now welcome!
 - Community Emergency Preparedness Grant
 - Ministry finds six species at risk of endangerment
 - ROMA Conference: Close to Home – Request for delegation meetings
 - ROMA 2024 Conference Jan 21-23: Exhibitor and sponsorship opportunities
 - New AMO training – Understanding Competing Human Rights, Dec 12
 - Land Use Planning Deeper Dive: Strengthen your planning skills with AMO training
 - 4S Webinar: Double WSIB rebates for Municipal Health & Safety Programs
 - Webinar: LED Lighting Success Stories
 - Occupational Health and Safety digital program partner wins award!
 - Reminder to register for Canoe Fall webinars
 - Incentives (up to \$20,000) for hiring new apprentices
 - Hire the next generation of municipal workers
 - Fleming College seeking municipal partnership projects
 - Careers: LAS, City of Thunder Bay and Town of Milton
- 31. AMO Events**, LAS Energy Symposium Nov 2-3, 2023, Novotel Toronto Centre
- 32. AMO Communications, Policy Update, Official Plans, Income Security and the Provincial Climate Change Impact Assessment**, Unwinding Changes to Official Plans, Income Security for Housing and Homelessness, Significant Climate Impacts Foreseen in Provincial Report
- 33. AMO Communications, Policy Update**, Strengthening Public Health Through Voluntary Mergers
- 34. AMO Communications, Policy Update**, 2023 Fall Economic Statement
- 35. AMO Communications, Policy Update**, Request to Share AMO’s Workforce Development Survey
- 36. AMCTO The Municipal Minute, Oct 25**, Ford government to reverse controversial urban boundary expansions, Building a hockey arena downtown is the ‘right move,’ Andlauer says, Ontario asks court to prevent feds from ‘holding up’ Highway 413, Ontario Place, Major infrastructure projects shaping Ontario’s future, How Dryden is preparing for a mining boom, Media company gives boost to new Soo plaza, City wants to make it easier to convert offices to housing, CK Councillor taking municipality to court, City may plug into new provincial funding for EV charging stations, Here’s why a southwestern Ontario municipality is going orange next year, Regional police share plans to confront high crime rates, Premiers ask feds for COVID-19 small business loan extension, Ontario

helping restore wetlands in the City of Pickering, Government Announces 2024 Ontario Municipal Partnership Fund

37. **AMCTO The Municipal Minute, Nov 1**, Ottawa's \$7,064 pothole: A motorist claims extensive damage from Montreal Road monster, McKeller, Armour seek change to definition of newspaper in Legislation Act, Township's proposed 'unreasonable behaviour' policy blasted as unreasonable, Trudeau government to participate in Toronto-Ontario finance talks, Province planning transit-oriented communities along new subway lines, Campaign against human trafficking accelerates with new rig's highway debut in Ontario, Dryden wants to talk about police costs, Hamilton wants province to give municipalities power to approve land fill expansions, High cost of services fails to address residents concerns, Owen Sound to pilot a reduced monthly bus pass, London police seek biggest budget increase in its history, Panhandling bylaw opposed by city committee who look to police to be more proactive, Cyberattack at 5 southwestern Ontario hospitals leaves patients awaiting care, New Community Emergency Preparedness Grant Announced
38. **AMCTO The Municipal Experts**, Advocacy Update: 2023 Fall Economic Statement
39. **Rural Ontario Municipal Association (ROMA)**, ROMA 2024 Conference: Early Bird Registration Closes Oct 27, 2023
40. **ROMA Communications**, ROMA counts down to 2024 conference
41. **ROMA**, Requests for Delegations at ROMA Conference
42. **Bereavement Authority of Ontario (BAO)**, LifeLine: BAO helps small cemeteries better invest their Care & Maintenance funds, Seasoned FD tests the benefits, pros and cons of an unlicensed 'funeral ceremony associate', The BAO continues to develop its new IT system – What's in it for you?
43. **BAO**, Notice to the Profession: FE and TS operators licence renewal period starts in a few weeks
44. **Federation of Ontario Cottagers Associations (FOCA)**, Last Chance to Register! FOCA Fall Seminar for Associations, FOCA Champions Safe & Affordable Rural Living, FOCA Advocates for Responsive Government, FOCA Promotes Healthy Lands, Lakes & Rives, Partner Updates & Regional Notices, FOCA Serves Lake & Road Associations, Celebrating 60 Years of FOCA
45. **Almaguin Adult Learning Centre (AALC)**, Nov Calendar of Events
46. **AALC**, Free Food & Finance, and Fresh Start online courses beginning Nov 2 and 3, 2023
47. **South River Curling Club**, Try Curling, Free Curling Trial Sat Dec 2, 2023 from 1:15-2:30 pm
48. **Blue Sky Net**, Tech-Talk Newsletter Oct 2023
49. **Federation of Northern Ontario Municipalities (FONOM)**, The Sustainable Northern Ontario Economic Development course provides the foundation you need to understand and promote economic and social development in Northern Ontario
50. **Municipal Property Assessment Corporation (MPAC), VoterLookup Update**, As of Jan 1, 2023, MPAC is no longer responsible for collecting voter information for local elections. MPAC remains responsible for collecting information about school support. To update your school support information, visit MPAC's online School Support tool
51. **MPAC**, Sep/Oct 2023 InTouch, Year-end activities and key dates, Pits and quarries, An update from our Municipal Liaison Group meeting, Upcoming changes to RTC and RTQ codes, MPAC on the move, Fall Conference Roundup
52. **Enbridge Gas**, 2024 Federal Carbon Pricing Program, Ontario Energy Board Notice of Application
53. **Land Information Ontario (LIO)**, LIO Topographic Cache Updated, The LIO Topographic Data Cache is a collection of topographic data built using a series of pre-drawn maps
54. **The Labour Market Group**, Labour Focus publication for the month of Oct, Jobs report for Sep
55. **Pierrette Desrochers**, AgNews – Nov 2023, Governments Driving Research and Innovation in Ontario, Ontario Improving Access to Veterinary Care in Underserved Areas, Funding for Ontario Farmers Available Under the Resilient Agricultural Landscape Program

INFORMATION – COVID-19

56. **N Bay Parry Sound District Health Unit, News Release, Don't Get FOMO This Respiratory Season**, As social gatherings and sports activities ramp up, don't get FOMO (Fear of Missing Out) due to having COVID-19 or the flu

227-23 Scarlett, McLaren

THAT we support Agenda Item(s) 17 & 19. CARRIED

ADDITIONAL/ROUND TABLE/NOTICE OF MOTION

CLOSED SESSION

228-23 Scarlett, McLaren

THAT we proceed into Closed Session in order to address a matter pertaining to; personal matters about an identifiable individual, including municipal or local board employees. Time 7:31 pm. CARRIED

229-23 Scarlett, Ivens

THAT we come out of Closed Session. Time 7:51 pm. CARRIED

ADJOURN

230-23 Ivens, McLaren

THAT we give 1st, 2nd, 3rd and final reading to Confirming By-Law and that we adjourn until our Regular meeting scheduled for Mon, Nov 27, 2023. CARRIED

Mayor Lynda Carleton

Treasurer Deputy Clerk Angela Loney

AL/tb