

**TOWNSHIP OF MACHAR**  
**MINUTES – REGULAR MEETING**  
**Tuesday, October 15, 2024**

**Call to Order, Disclosures of Pecuniary Interest and the General Nature Thereof: Councillor Flowers in item 7. as he sold topsoil to the Township of Machar for St. John’s Cemetery.**

Council present: Mayor Lynda Carleton, Deputy Mayor Ron McLaren, Councillors Neil Scarlett, Blair Flowers and Pearl Ivens. Staff present: Treasurer Deputy Clerk Angela Loney and Finance Intern Jadah McLaren.

Guests Scheduled: Senior By-Law Enforcement Jason Newman. Guests Observing: Mark Savill.

**BUSINESS**

**1. Adoption of Sep 23, 2024 minutes, Resolution**

**179-24 Ivens, Scarlett**

THAT we adopt Sep 23, 2024 minutes. CARRIED

**2. Provincial Planning Statement 2024, Effective Oct 20, 2024, Staff Memo**

The PPS 2024 replaces the Growth Plan (The Growth Plan for the Greater Golden Horseshoe, 2020) and the 2020 PPS to create a single, Province-wide, housing-focused land use planning document, intended to speed up government approval processes. The PPS 2024 is considered a policy statement for the purpose of Section 3 of the Planning Act, and the requirement for consistency with its policies will apply to all development applications in Ontario made on or after Oct 20, 2024. The policies contained within the Growth Plan did not apply in the Township of Machar. Council reviewed key implications/considerations for when updating the new Official Plan.

**3. OPP letter, Information Package & Agreement for the Provision of 9-1-1 Primary Services between the Ontario Provincial Police (OPP) and the Township of Machar, Resolution**

The letter is following up on the letter in Aug, 2023 sent to advise of upcoming changes to the Primary Public Safety Answering Point (P-PSAP) service agreement with the Ontario Provincial Police (OPP) to align with the requirements of the Next Generation (NG9-1-1) services. The P-PSAP service is a necessary requirement of providing 9-1-1 to the public as it is the first point of contact when dialing 9-1-1; operators determine whether the caller requires police, fire or ambulance service before routing to the call to the appropriate agency. At this time, the rate for this service will remain at \$0.561 / capita / annum. Accordingly, the annual cost of the service to the Township of Machar in 2025 will be 0.561 x 969 (\$543.61) based on a residential population served of 969. This compares to \$448.80 for PSAP 9-1-1 from 2019-2024 and \$438.70 for Central Emergency Reporting Bureau (CERB) 9-1-1 from 2006-2018.

**180-24 Scarlett, McLaren**

THAT we give 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and final reading to By-Law No. 15-24 to authorize the execution of Ontario Provincial Police Agreement for the Provision of Primary PSAP Services effective as of Jan 1, 2025. CARRIED

**4. Ontario Provincial Police 2025 OPP Annual Billing Statement**

Reviewed. Package contains 2023 cost reconciliation; \$20,642 balance owing. Grand Total Billing for 2025 is \$285,890 compared to 2024 \$221,805 = up \$64,085 29%. Calls for Service Counts 2020 to 2023 provided.

**5. Ministry of Environment, Conservation and Parks (MECP) notification re: a possible blue-green algal bloom in Eagle Lake**

Admin was advised by MECP on Sep 27, 2024 of a possible blue-green algal bloom in Eagle Lake, that the North Bay District regional office would conduct a site visit the next week to make observations and collect samples if necessary to identify the algae and algal toxin analysis and would update the Township once further information was obtained. Admin followed up with MECP on Oct 10 and heard back this morning; the results have confirmed the occurrence of blue-green algal bloom. Toxin analysis have indicated total microcystin's levels at 0.12 µg/L and anatoxin-A levels at 0.72 µg/L. The correspondence went on to suggest for general information on blue green algae, please refer to the Ministry of the Environment, Conservation and Parks' website at [blue-green-algae | ontario.ca](https://blue-green-algae.ontario.ca). The Health Unit Notice to be posted on the Township website: [alerts-blue-green-algal-bloom-eagle-lake | townshipofmachar.ca](https://alerts-blue-green-algal-bloom-eagle-lake | townshipofmachar.ca), algae specific signage from the Health Unit will be delivered and posted.

**6. Royal Canadian Legion Remembrance Day Ceremonies**

Mayor Carleton will be honoured to place a wreath on behalf of the Township of Machar at the ceremonies at the Cenotaph in South River on Mon, Nov 11, 2024 assembling at 10:40 am.

**7. Pay List by Fund for Sep, Resolution**

Backhoe training was questioned, Council expected that to come from within. TDC was not aware of it being scheduled but suggested that outside training may be of benefit to prevent passing on of individual habits and training remains impersonal/professional. Door closers for the Narrows were also queried and suggested to inquire at Public Works Committee when both Superintendent of Public Works and Parks Maintenance Contractor would be present. Local tech support was sought after the brief but mighty lightning storm disabled the Township's internet switchboard, yet to be invoiced.

**181-24 Scarlett, McLaren**

THAT we authorize List of Proposed Payments for Sep 2024: \$200,050.82 Grand Total. CARRIED

**COMMITTEES**

**8. South River CA email re: Arena Elevator repairs**

Reviewed. SR Admin continue to work with contractors to repair the previously repaired elevator.

**9. Shared Services Fire and Arena Contract Renewal – email response from SR CA**

Council reviewed the email response from South River Clerk Administrator. The Council of the Village of South River is very pleased with our correspondence and will deal with it fully at their next Council meeting on Tue, Oct 22, 2024. SR CA asked for thoughts on terms of reference for the Community Centre Committee in the meantime. Council discussed and agreed a committee that makes recommendations to member Councils, meeting quarterly (or at the call of the Chair) while Joint Council sets budgets. Council would also like to see Fire Committee resume, bi-annually is fine. Council would like to see this agreement be a three-year term to take its renewal into 2027. Machar is available for the Joint Council meeting South River scheduled for Nov 20<sup>th</sup> at 6:30 pm to finalize the Shared Services agreement.

**10. South River Machar Library minutes of Sep 17, 2024, Resolution**

Reviewed.

**182-24 McLaren, Ivens**

THAT we acknowledge Library minutes of Sep 17, 2024. CARRIED

**11. Joint Building Committee permit summaries for Sep 2024, Resolution**

Reviewed permit fees and project values, permit totals 91 at the end of Sep 2024 (105 in 2023) as follows: Strong 26, Machar 23, Ryerson 14, Sundridge 13, South River 6, July 5, Burks Falls 4.

**183-24 Scarlett, Ivens**

THAT we accept JBC Permit Summaries for Sep 2024. CARRIED

**12. North Bay & District Health Unit [minutes](#) of Jun 26, 2024 posted on website**

**13. Eastholme, Home for the Aged – Fall 2024 Newsletter**

Eastholme’s Fall 2024 Newsletter: Oct 1, 2024 Volume 1, Issue 1 was provided to Council.

**14. DPSMA (District of Parry Sound Municipal Assoc) Fall Meeting Presentations, available**

**15. Almaguin Highlands Health Centre Oct 3, 2024 minutes & Res No. 2024-27**

Reviewed.

**INFORMATION**

**16. ACED (Almaguin Community Economic Development) Westwind Forestry Event Poster**

**17. ACED Regional Economic Development 6<sup>th</sup> Annual Red Gala Oct 17, 2024**

**18. ACED Almaguin Housing Task Force Summary and Recommendations & Res No. 2024-15**

**19. City of Kitchener Resolution - Renovictions and Safe and Adequate Housing**

**20. Region of Waterloo Resolution - Solve the Crisis**

**21. Municipal of East Ferris Resolution - Calling on both Boards to establish a combined ROMA/AMO Annual Conference**

**22. Municipality of St.-Charles Resolution - MSC 2024-326 - Support Larder Lake - Asset Retirement Obligation**

**23. City of Temiskaming Shores Resolution - 2024- 332 - Resolution RE Alcohol Sales & Provincial Alcohol Strategy**

**24. Municipality of St. - Charles Resolution - Request to Increase Tile Drain Loan Limit for the Township of Adelaide Metcalfe**

**25. Municipality of St.-Charles Resolution - County of Hastings regarding sustainable infrastructure funding for small rural municipalities**

**26. Municipality of St-Charles Resolution - PHSD Recommendations for Government regulations Nicotine Pouches**

**27. Township of Brock - Township of Brock Council Resolution re: Rideshare Services**

**28. Township of Perry – Support Resolution MAHC Multi – Regional Hospital**

**29. Township of Clearview – Support Resolution AMCTO’s advocacy for updates to the Municipal Elections Act**

**30. Township of Springwater Resolution – AMO OMA Joint Health Resolution Campaign**

**31. Township of Amaranth – Provincial Updates to the Municipal Elections Act**

**32. Municipality of Casselman – AMCTO Provincial Updates to the Municipal Elections Act**

**33. Town of Bradford West Gwillimbury – Ontario Deposit Return Program Expansion Endorsement**

**34. Ontario Ministry of Agriculture, Food and Agribusiness – Letter re: \$1.5 million investment over four years to support international agri-food workers (IAWS) in Ontario through IAW Welcoming Communities Initiative**

**35. Ministry of Citizenship and Multiculturalism – Ontario Volunteer Service Awards, Deadline Nov 15, 2024**

**36. Ministry of Natural Resources – now accepting applications to participate in the extension of the Flood Hazard Identification and Mapping Program (FHIMP) up to 50% matched federal funding**

**37. Minister of Rural Affairs – invitation to a Rural Economic Development roundtable, Fri, Oct 18, 2024 from 2-3 pm in Port Severn**

**38. Almaguin News (Councillor Ivens) – “We need to be ready” Amalgamation of Sunridge, Strong and Joly ahead of ‘population growth’ on the table with budget, staffing, council considered. Public meeting on merging three townships expected in November**

**39. Invasive Species Centre – Protecting Trees During # National Forest Week**

**40. Invasive Species Centre - ONE WEEK AWAY: Protect the Greenbelt from Spotted Lanternfly Workshop**

**41. Invasive Species Centre – UPCOMING WEBINAR – Tackling Invasive Forest Pest through Community Science**

**42. Almaguin Adult Learning Centre (AALC), Oct Calendar of Events**

- 43. North Bay Parry Sound District Health Unit, News Release, Oct 2, Health Unit Launches Flu and COVID – 19 Vaccine Clinic Schedule for High – Risk Groups**
- 44. Amanda Fernandez** - Indigenous Governance & Racial Capitalism: A Practical Online Workshop
- 45. Guerad, John** – Invitation from Minister Greg Rick, Minister Smith, and the NOHFC Board of Directors for Thursday October 3, 2024 – Please RSVP
- 46. BAO** – LifeLine: Registrar’s action; Magazine features FDs and cemetery volunteers; Reminder to set up licensee accounts
- 47. BAO** – BAO Reminder: Please set up your own licensee accounts on BAO Licensee Portal
- 48. BAO** – LifeLine Licensees recognized for their professionalism in BAO Annual Report
- 49. LAS** – LAS Fall Quarterly Update
- 50. Federation of Ontario Cottagers’ Association** – New members benefit, register for the Fall Seminar & more news
- 51. ROMA Events** – ROMA 2025 Annual Conference
- 52. ROMA Communications** – ROMA Board welcomes new members and Chair
- 53. AMO Events** – Healthy Democracy Forum Oct 19 -20, 2024
- 54. AMOTario ASSET MANAGEMENT ONTARIO** – **final round of cohorts of 2024** in our popular **Asset Management Core Skills** and **Climate Change & Green Infrastructure** courses
- 55. AMO’s CCBF Team** – AMO’s annual report on the CCBF and the distribution of surplus administration fees
- 56. AMO Watchfile Oct 10 In This Issue,**
  - Get access to MIDAS!
  - Ontario investing in transportation for rural communities - apply today!
  - Apply for the Community Emergency Preparedness Grant.
  - Webinar: Community Sport and Recreation Infrastructure Fund.
  - Join us at the AMO Healthy Democracy Forum.
  - ROMA 2025 Annual Conference - Rural Routes.
  - ROMA 2025 Rural Routes: Exhibitor and sponsorship opportunities.
  - Navigating Conflict Relationships as an Elected Official - October workshop.
  - Foundations in Planning & Advanced Land Use Planning - October virtual workshops.
  - Lighting upgrades for 2025 - we’ve got you covered!
  - Municipal Contributions to Canada's Protected Areas Target report.
  - Careers.
- 57. AMO Watchfile Oct 3, In This Issue,**
  - Apply for the Community Emergency Preparedness Grant.
  - Call for proposals on gender-based violence.
  - Webinar: Community Sport and Recreation Infrastructure Fund.
  - ROMA 2025 Annual Conference - Rural Routes.
  - ROMA 2025 Rural Routes: Exhibitor and sponsorship opportunities.
  - Navigating Conflict Relationships as an Elected Official - October workshop.
  - Foundations in Land Use Planning & Advanced Land Use Planning - October virtual workshops.
  - Blog: Increasing Flood Events Pose Challenges.
  - Lighting upgrades for 2025 - we’ve got you covered!
  - From energy treasure hunt to real energy savings!
  - Registration open for the Western Ontario Municipal Conference.
  - Municipal Contributions to Canada's Protected Areas Target report.
  - Careers.
- 58. AMO Watchfile Sep 26, In This Issue**
  - Apply for the Community Emergency Preparedness Grant.
  - Call for proposals on gender-based violence.
  - Community Sport and Recreation Infrastructure Fund.
  - Housing-Enabling Water Systems Fund - webinar.
  - Knowledge Exchange on Community and Supportive Housing - October 1-2.
  - Advanced Councillor Training: Community Engagement Strategic Approaches - October 2.
  - Indigenous Community Awareness training - October virtual workshop.
  - Managing Communications through Crisis - October virtual workshop.
  - Navigating Conflict Relationships as an Elected Official - October workshop.
  - Foundations in Land Use Planning & Advanced Land Use Planning - October virtual workshops.
  - Lighting upgrades for 2025 - we’ve got you covered!
  - From energy treasure hunt to real energy savings!
  - What municipal staff need to know about cyber risk.
  - Blog: The Countdown to Accessibility has Started, Is Your Website Ready?
  - Sewer & Water Line Warranty Program helped Windsor resident save money.
  - IESO procurement for municipalities and indigenous communities.
  - Careers.

**59. AMO Watchfile – Sep 19, In This Issue,**

- Apply for the Community Emergency Preparedness Grant.
- Call for proposals on gender-based violence.
- Community Sport and Recreation Infrastructure Fund.
- Housing-Enabling Water Systems Fund - webinar.
- Cybersecurity for Municipal Councillors virtual workshop - September 24.
- Managing Communications through Crisis - October virtual workshop.
- Navigating Conflict Relationships as an Elected Official - October workshop.
- Knowledge Exchange on Community and Supportive Housing - October 1-2.
- Foundations in Land Use Planning & Advanced Land Use Planning - October virtual workshops.
- Advanced Councillor Training workshops.
- Understanding Competing Human Rights - September 26 workshop.
- Indigenous Community Awareness training.
- Roads budgets made simple.
- Transitioning to Net Zero Buildings with LAS.
- Policing Board discussion groups.
- Learn about food waste reduction by businesses.
- Blue Box Transition engagement session.
- Careers.

**60. AMO President's Update – October 2024**

**61. AMO Policy - AMO Policy Update – AMO Response to BILD Report**

**62. STUART Tanya - OPG Fall Neighbours Newsletter**

**63. TELUS Health – more than the blues; Understanding depression**

**64. Sun Life Group Benefits – World Mental Health Day – Mental Health at work, in this week's Focus Update**

**65. The Friends – Fall 2024**

**66. MFOA Messenger – 2024 MFOA Awards Presented at the Annual Conference**

**67. See through the issue – 2<sup>nd</sup> Annual Modular for Multi-Family Housing Toronto March 2025**

**68. Ontario's Big City Mayors – join us in our campaign to end the Humanitarian Crisis facing this province. SolvethetheCrisis.ca campaign to address the homelessness, mental health, and addictions crisis happening in municipalities big and small across the entire province.**

**69. MathewsDinsdale – In A Flash: Ontario to Increase Minimum Wage, effective Oct 1, 2024, increasing from \$16.55 to \$17.20 per hour, representing an approximate 3.9% increase.**

**70. The Near North Snow Drifters - would like to say Thank you!**

**ADDITIONAL/ROUND TABLE/NOTICE OF MOTION**

**Halloween Walk – Oct 26, 2024 6-9pm at Mikisew Provincial Park**

Councillor Scarlett spoke to the poster provided by a volunteer. Council agreed the flyer looked good for posting. Admin is working on the Special Event Application Form for the Park, as well as the Certificate of Insurance.

**Land Acknowledgment**

Councillor Ivens inquired after a Traditional Land Acknowledgement Statement as used at the start of many municipal Council meetings. TDC will look into it further and advise.

**184-24 Ivens, McLaren**

THAT we pledge up to \$1,000 annually towards the costs of the Township's Haunted Halloween Walk.  
CARRIED

**CLOSED SESSION**

**185-24 Scarlett, McLaren**

THAT we proceed into Closed Session in order to address a matter pertaining to: personal matters about an identifiable individual, including municipal or local board employee. Time: 7:25 pm. CARRIED

**186-24 Flowers, McLaren**

THAT we come out of Closed Session. Time: 7:47 pm. CARRIED

**ADJOURN**

**187-24 Flowers, Scarlett**

THAT we give 1st, 2nd, 3rd and final reading to Confirming By-Law and that we adjourn until our Regular meeting scheduled for Mon, Oct 28, 2024. CARRIED

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Mayor Lynda Carleton

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Treasurer Deputy Clerk Angela Loney

**AL/kk**