

TOWNSHIP OF MACHAR
MINUTES – REGULAR MEETING
Monday, September 22, 2025

Council present: Mayor Lynda Carleton, Deputy Mayor Ron McLaren, Councillors Neil Scarlett and Pearl Ivens. Councillor Blair Flowers absent with notice. Staff present: Clerk Administrator Angela Loney and Treasurer Jadah Wierenga.

Guests scheduled: Maryanne Poland, Pahapill and Associates Professional Corporation.

Guests Observing: Mark Savill, Stephen Armstrong and Mark Smuck.

6:30 pm Call to Order and Land Acknowledgement

The Township of Machar acknowledges the Robinson-Huron and Williams Treaties on the land of the Anishinabek that we meet today. We seek to work respectfully with Indigenous people, and are thankful for their teachings and stewardship of the land.

Disclosures of Pecuniary Interest and the General Nature Thereof; Nil.

2024 Consolidated & Trust Funds Financial Statements, Audit and Representation letters

Commencing with the Surplus Analysis, the Township's surplus of \$297,000 was noted which was carried forward into the 2025 budget year. Notes to the Consolidated Financial Statements were reviewed for year ended Dec 31, 2024. The municipality continues to be in a positive financial position. Acquisitions were greater than the amortization of current capital assets, indicating the Township is replacing its capital assets on an effective basis. Staff has done a good job. Clean audit report received. Audit and Representation letters signed and returned.

129-25 Scarlett, McLaren

THAT we approve Consolidated Financial Statements Dec 31, 2024 and Trust Funds Financial Statements year ended Dec 31, 2024. **CARRIED**

130-25 Scarlett, Ivens

THAT we authorize the Mayor and the Clerk Administrator to sign auditor communications as follows: Audit Findings letter and Management Representation letter dated Sep 22, 2025 for the year ending Dec 31, 2024. **CARRIED**

BUSINESS

1. Adoption of Sep 8, 2025 minutes, Resolution

131-25 Ivens, McLaren

THAT we adopt minutes of Sep 8, 2025. **CARRIED**

2. North Bay Regional Health Centre: Thank you

3. Good Happenings Food Bank: Thank you

4. Imagery Ontario: Central Ontario Orthophotography Project (COOP) 2026 – Public Information Webinar Sep 23, 2025

Clerk Administrator registered.

5. Eagle Lake Conservation Association (ELCA) Letters of Advocacy to North Bay Parry Sound District Health Unit re: Bacterial/Public Swim Monitoring Program and Request for Council's Promotion

Admin to forward a Letter of Support for resuming water testing on Eagle Lake.

COMMITTEES

6. Shared Services Monthly Reports for Aug, Arena and Fire

Items provided: Fire Chief's monthly report for Sep 2025, Income Statement for Aug 2025 (Revenue 59.18%, Expenses 50.99%), AP Ledger for Aug \$111,320.36 Total Expenditures. Arena Chief Operator report for Aug 2025, Income Statement for Aug 2025 (Revenue 38.44% and Expenses 73.38%), AP Ledger for Aug \$15,086.27 Total Expenditures.

7. Machar Public Works minutes of Sep 11, 2025 Resolution

Empties return will expect a change in process now that the Beer store in South River is closing.

132-25 Ivens, Scarlett

THAT we accept Public Works minutes of Sep 11, 2025. **CARRIED**

- Narrows Retaining Wall Project update

The source of the stones was changed. Adjustments were needed to the four stairways to ensure the bottom steps were embedded flush with the armourstone wall. The possibility of extending the wall further west was discussed, dependent on cost. The east end of the beach will be clear for the snowmobile route and Public Works tractor for Family Day festivities.

8. Parry Sound EMS (Emergency Medical Services) Advisory Rep: Community Paramedicine for Long Term Care (CPLTC) Funding

The province has announced that they will be making the CPLTC funding permanent. Current funding model is \$900,000 annually for 5 years.

9. District of Parry Sound Social Services Admin Bd area rep; CAO Report Sep 2025 [AVAILABLE](#)

10. North Bay Parry Sound District Health Unit Board of Health meeting Sep 24, 2025 [agenda](#)

INFORMATION

11. **Township of Larder Lake**, Resolution Requesting a Moratorium on Aerial Spraying of Glyphosate in the Timiskaming Forest
12. **Township of Larder Lake**, Request for extension of Certification Deadlines under OReg 343/22
13. **Municipality of Fort Frances**, Resolution, formally opposing Strong Mayor Powers
14. **Municipality of Bluewater** Resolution, Closures of Before and After School Programs
15. **Township of Perry** Resolution, Support for Advocacy for Increased Income Support Thresholds for Canadian Veterans
16. **AMO Events Sep 10**, Register Now: AMO'S 2nd Annual Healthy Democracy Forum – Oct 18-19, Toronto
17. **AMO POLICY Update - Sep 10**, AMO Advocacy on Automated Speed Enforcement, Federal Development Charges Advocacy, Federal Government Pre-Budget Announcements, Federal – Provincial – Territorial Housing Forum commitments, and Blue Bos Amendments
18. **AMO POLICY Update – Sep 15**, Federal Government Launches Build Canada Homes
19. **AMO Watchfile Sep 11**,
Councillor Ivens requested more information from the Blog: 10 Ways Mayors and Councils can Support their CAO & Senior Staff. Admin to forward the Watchfile.
 - AMO Work-Learn Institute Municipal Talent Project
 - Ontario Community Environment Fund: Apply by September 24.
 - Trade-Impacted Communities Program.
 - Rural Ontario Development Program opens for applications.
 - Applications open for 2025 Cyber Security Cooperation program.
 - Growing Wisely: Asset Management & Capital Planning.
 - Healthy Democracy Forum - Important conversations for October 2026 election.
 - AMO Trade and Tariff Forum - Understanding and planning for Ontario's future.
 - AMO's fall education workshop lineup supports your local leadership!
 - Canoe newsletter - New supplier updates.
 - Upgrade your lights before they become obsolete.
 - Blog: 10 Ways Mayors and Councils can Support their CAOs & Senior Staff.
 - New release: second edition of the CAO Employment Guide.
 - Are your sewers safe? Next week is Sewer Safety Week.
 - Ontario Professional Planners Institute launches Employer Readiness Course.

- Advantage Municipal Councillors webinar: The Current LTC Environment.
- Careers.

20. AMO Watchfile Sep 18,

In This Issue:

- AMO Work-Learn Institute Municipal Talent Project.
- Funding readiness, protecting communities: Apply for CEPG!
- Rural Ontario Development Program opens for applications.
- Ontario Community Environment Fund: apply by Sept 24.
- Household Food Waste Prevention Webinar.
- Applications open for 2025 Cyber Security Cooperation program.
- Indigenous Community Awareness Training - September 24.
- Mastering Crisis Communications Training - October 8-9.
- Cybersecurity for Municipal Councillors Training - October 21.
- Healthy Democracy Forum - Important conversations for October 2026 election.
- AMO Trade and Tariff Forum - Understanding and planning for Ontario's future.
- Canoe newsletter - new supplier updates.
- Upgrade your lights before they become obsolete.
- Pembina Institute Guide on Granting Municipal Support Confirmations.
- Register Today for OMSSA's 2025 Virtual Forum!
- IESO LT2 RFP Q&A Webinar Session.
- CAO Employment Guide.
- Ontario Professional Planners Institute launches Employer Readiness Course.
- AdvantAge Municipal Councillors webinar: The Current LTC Environment.
- Careers.

21. AMCTO Municipal Minute July 16, Student Applications for the Municipal Innovation Internship Program Close July 25

22. AMCTO Municipal Minute Aug 20, Expand your network and hone your skills with the municipal clerks institute

23. AMCTO Municipal Minute Aug 27, Join us online at the municipal leader forum on Sep 25

24. AMCTO Municipal Minute Sep 3, FOI Requests and Exemptions Workshop

25. AMCTO Municipal Minute Sep 10, Mark Your Calendar for Your Fall AMCTO Zone Meeting

26. Global PR Summit Canada 10 Sep 4, Last chance to SAVE \$ 400 (and register)!

27. Invasive Species Centre, Sep 4, UPCOMING WEBINAR Special Session- Plants and Partners: Multi – Multi-faceted Approaches to Buckhorn control

28. Invasive Species Centre, Sep 11, Media, Research and Events Scan: Aug 29 – September 11

ADDITIONAL/ROUND TABLE/NOTICE OF MOTION

Machar Recreation updates;

Haunted Halloween Walk 5 – Oct 25, 2025

Poster approved. Event needs volunteers, especially in the Scare Trail. Volunteers meeting TBD.

Candle Light Vigil – Sep 11, annually, as requested by Canadian Mental Health Association

Possible partnership with South River's Christmas in the Village at the Arena, admin to send a letter.

ADJOURN

133-25 Ivens, Scarlett

THAT we give 1st, 2nd, 3rd and final reading to Confirming By-Law and that we adjourn until our Regular meeting scheduled for Tue, Oct 14, 2025. **CARRIED**

Mayor Lynda Carleton

Clerk Administrator Angela Loney

AL/kk